

## Athletics New Zealand (Athletics NZ) and New Zealand Masters Athletics Incorporated (NZMA) Memorandum of Understanding (MoU) Updated August 2023

### **Background**

In September of 2016, an MoU between Athletics NZ and NZMA came into effect. The goal of this initial MoU was to better service and recognise Masters Athletics in New Zealand by the sharing of membership information. The MoU has provided a basis for improved relationships and communication between Athletics NZ and NZMA, however as the Athletics environment has continued to evolve, the need for an updated MoU has become apparent.

### **The intention of this updated MoU is;**

- To establish a closer working relationship between the two organisations, to reflect the changing athletic environment and seek greater assistance from Athletics NZ re: organising the various NZMA track & field events and to ensure all master's events are included when planning seasonal event dates.
- To enable NZMA to operate effectively within the Athletics NZ system, especially as it relates to competitions planning, oversight of master's membership and communication with master's membership.
- To redefine the roles and responsibilities between Athletics NZ and NZMA, to ensure collectively we successfully support and promote the needs of master's athletes within New Zealand.
- To continue the sharing of membership information between Athletics NZ and NZMA.
- To continue to provide membership options within each group that allow masters-aged athletes to select a membership option that best suits their needs. Refer Appendix A.
- Formalise the intention of this partnership is to work together to promote master's athletics as part of the athletics family.
- To review the operational content of the MoU every two years. Changes to the MoU to be agreed by both organisations and can be made at any time and implemented forthwith.
- To explore the possibility of an evolved financial model that matches the future needs of NZMA, Athletics NZ, and master's athletes.

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### **New Zealand Masters Athletics (NZMA) Roles and Responsibilities**

- NZMA will inform all current NZMA members of all changes to the MoU between Athletics NZ and NZMA.
- The NZMA Gameday 'super user' will understand and abide by the Athletics NZ Membership and Database Regulation and the Athletics NZ Information Privacy Policy.
- The NZMA Gameday 'super user' will liaise with Athletics NZ regarding any direct communication with members.
- NZMA will provide all current and financial member details to Athletics NZ for uploading to the Athletics NZ GameDay database at the end of each month, or other times as mutually agreed.
- NZMA will continue to assist in the organisation (under the NZMA Rules of Competition) of the following events:
  - North Island Masters Track and Field Championships
  - South Island Masters Track and Field Championships
  - New Zealand Masters Athletics Track and Field Championships

- New Zealand Masters Indoor Championships
  - Oceania Masters Athletics Track and Field Championships when held in New Zealand
- NZMA, Athletics NZ and the local Centre (either NZMA and / or Athletics NZ) will create an event MoU, including profit sharing, to ensure the successful delivery of the event.
- NZMA will continue to manage entries to Oceania Masters Athletics & all World Masters Athletics Championship events.
- NZMA will continue to produce Vetline (subject to demand), as a digital publication.
- NZMA will continue to conduct normal NZMA business, conduct all board meetings as necessary for operational purposes and cover the costs of administering these activities.
- NZMA will assist local master's centres as and when is required to ensure the centre can operate as per normal.
- NZMA will maintain a system for processing records and will maintain a records database for NZMA records involving track and field, plus best performances for non-stadia events.
- NZMA will continue to affiliate with Oceania Masters Athletics and World Masters Athletics.
- NZMA will be responsible for assisting with any financial support they deem appropriate to master's athletes entering exhibition events and/or international competitions and tournaments.

#### **Athletics New Zealand Roles and Responsibilities (Athletics NZ)**

- Athletics NZ will provide a 'super user' login and required training for an NZMA representative to enable NZMA to have oversight of master's athlete membership data.
- Athletics NZ will include the aforementioned master's Track and Field events on the annual Calander of national events on the Athletics NZ website.
- Pending mutual agreement regarding profit share, Athletics NZ will send a staff member to assist at the New Zealand master's Athletics Track and Field Championships.
- Athletics NZ will pursue opportunities to better engage master's athletes in events of significance around the country, i.e. new National events, Classics, existing National events.
- Athletics NZ will recognise events run by NZMA in the grading of officials.
- The registration of officials for NZMA national championships will be streamlined alongside other National events.
- Athletics NZ will collaborate with NZMA to profile NZMA events and members in our regular communications channels.
- Athletics NZ will inform all current Athletics NZ members, aged 30 years and over, on the changes to the partnership between Athletics NZ and NZMA.
- Athletics NZ will provide NZMA members access to the same member benefits as are currently provided to Athletics NZ members registered through GameDay.
- Athletics NZ will continue to organise non-stadia master's Championship events (under the Athletics NZ Rules of Competition) and retain all fees collected.
- Athletics NZ Competitions Manager will consult with NZMA in the programme planning and running of non-stadia master's Championships to ensure the event meets NZMA requirements.

### Membership Options and division of fees received.

The Athletics NZ membership options and levies are reviewed annually by the board of Athletics NZ.

ANZ Membership type	NZMA rights	Financial
Athletics NZ Competitive Member	Provides all rights as a competitive NZMA member for term of membership	Retained by Athletics NZ
Athletics NZ Winter Seasonal Membership	Provides all rights as a competitive NZMA member for term of membership.	Retained by Athletics NZ
Athletics NZ Social Member	Must upgrade membership to compete at NZMA events.	Retained by Athletics NZ

The NZMA membership options and levies are reviewed annually by the board of NZMA.

NZMA Membership type	Financial
NZMA Competitive Member	Retained by NZMA
NZMA Social Member	Retained by NZMA
NZMA Volunteer Member	\$nil

All fees received through the GameDay database will incur a transaction fee as stipulated from time to time. Currently the transaction fee is 3.5%(+GST) and this fee will be deducted from the membership or subscription fees as received. This 3.5%(+GST) transaction fee is paid directly to STG.

### Events

All profits related to Athletics NZ owned events are retained by Athletics NZ, with an agreed profit share to local stakeholders. All profits related to NZ Masters Athletics owned events will be subject to an agreed profit share model.

Signed on behalf of

New Zealand Masters Athletics by: Andrew Stark.....

Designation: President

Date: 4<sup>th</sup> October 2023



Signed on behalf of

Athletics New Zealand by: Cam Mitchell

Designation: Chief Executive

Date: 4<sup>th</sup> October 2023



## Policy Approval Information

Policy approved by:

Approved date:

Policy Signed: .....

Policy to be reviewed: May 2025

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## Appendix A: Competitive Memberships Options

All Competitive Members with Athletics NZ and NZMA will pay the appropriate fees / levies as determined by Athletics NZ & NZMA, plus local Centre / Club fees (if applicable).

**Athletics NZ Competitive Members** can compete in the following events:

- Athletics NZ club, Inter-club meetings and Centre Championships,
- Athletics NZ National Track & Field Championships,
- Athletics NZ Combined Events Championships,
- Athletics NZ 3000m or 10000m Championships,
- Athletics NZ Cross Country Championships,
- Athletics NZ Road Championships,
- Athletics NZ Road Relay Championships,
- Athletics NZ Mountain Championships,
- Athletics NZ Half Marathon or Marathon Championships,
- Athletics NZ Long Distance Race Walk Championships,

*plus these events organised by NZMA,*

- NZMA South Island or North Island Track & Field Championships,
- NZMA National Track & Field Championships,

*plus these events organised by OMA or WMA,*

- Oceania Masters Athletics (OMA) or World Masters Athletics (WMA) Track & Field Championships.

**NZMA Competitive Members** can compete in the following events:

- Local Masters track & field events,
- North Island Masters Track & Field Championships,
- South Island Masters Track & Field Championships,
- NZMA Masters Track & Field Championships,

*plus*

- Oceania Masters Athletics (OMA) or World Masters Athletics (WMA) Track & Field Championships.

### NOTE:

- NZMA Competitive Members are excluded from competing in all Athletics NZ organised Championship events.
- Within both membership categories (Athletics NZ and NZMA), Social Members are excluded from competing at Inter-club meetings and Championships events.