

**Athletics New Zealand (Athletics NZ) and  
New Zealand Masters Athletics Incorporated (NZMA)  
Memorandum of Understanding (MoU)**

In signing this MoU both parties agree to form a partnership to better service and recognise Masters Athletics in New Zealand by the sharing of membership information / benefits between the two groups.

The intention of this MoU:

- To establish clear roles and responsibilities between Athletics NZ and NZMA to successfully support and promote the needs of Masters Athletes within New Zealand.
- To share membership information between Athletics NZ and NZMA, yet both groups are to remain financially independent.
- To provide membership options within each group that allow masters-aged athletes to select a membership option that best suits their needs. Refer Appendix A.
- The intention of this partnership is to work together to promote master's athletics as part of the athletics family.
- Athletics NZ and NZMA will review the operational content of the MoU as and when is needed within the first year if issues arise and then every two years thereafter.
- Changes to the MoU to be agreed by both organisations and can be made at any time and implemented forthwith.

**New Zealand Masters Athletics (NZMA) Roles and Responsibilities**

- NZMA will inform all current NZMA members on the partnership between Athletics NZ and NZMA, including the incorporation of all NZMA members into the Athletics NZ membership database (commonly known as ClubNet).
- NZMA will provide all current and financial member details to Athletics NZ for uploading to the Athletics NZ ClubNet database at the end of each month.
- NZMA will continue to organise (under the NZMA Rules of Competition) and retain the fees collected from the following events:
  - North Island Masters Track and Field Championships
  - South Island Masters Track and Field Championships
  - New Zealand Masters Athletics Track and Field Championships
  - Oceania Masters Athletics Track and Field Championships when held in New Zealand
  - NZMA will continue to manage entries to Oceania Masters Athletics and all World Masters Athletics Championship events

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- NZMA will continue to produce Vetline (subject to demand) at full cost to NZMA; this includes development of content, printing and distribution costs. NZMA will retain the income from the Vetline subscriptions.
- NZMA will continue to conduct normal NZMA business, conduct all board meetings as necessary for operational purposes and cover the costs of administering these activities.
- NZMA will assist local master's centres as and when is required to ensure the centre can operate as per normal.
- NZMA will maintain a system for processing records and will maintain a records database for NZMA records involving track and field, plus best performances for non-stadia events.
- NZMA will continue to affiliate with Oceania Masters Athletics and World Masters Athletics.
- NZMA will be responsible for assisting with any financial support they deem appropriate to Masters Athletes entering exhibition events and/or international competitions and tournaments.

#### **Athletics New Zealand Roles and Responsibilities (Athletics NZ)**

- Athletics NZ will inform all current Athletics NZ members, aged 30 years and over, on the partnership between Athletics NZ and NZMA.
- Athletics NZ will implement a membership process that incorporates compliance with all current and future policies and regulations.
- Athletics NZ will create three new groups within ClubNet for NZMA non-club members, i.e. Competitive Member, Social Member and Volunteer.
- Athletics NZ will input all current financial NZMA members into the Athletics NZ ClubNet database.
- Athletics NZ will train a nominated NZMA Database Administrator as to how the ClubNet database system works.
- In compliance with the Privacy Amendment (Private Sector) Act 2000, NZMA will have access to the Athletics NZ masters aged members registered on the database, subject to conditions agreed by both parties, for the purpose of promoting masters events / Vetline to all masters-aged athletes.
- Athletics NZ will provide NZMA members access to the same member benefits as are currently provided to Athletics NZ members registered through ClubNet.
- Athletics NZ will actively promote/report on masters events via the Athletics NZ website when Athletics NZ is provided content from NZMA. All content will be in line with Athletics NZ digital / social media requirements.
- Athletics NZ will continue to organise non-stadia Masters Championship events (under the Athletics NZ Rules of Competition) and retain all fees collected.
- Athletics NZ Events Manager will consult with NZMA in the programme planning and running of non-stadia Masters Championships to ensure the event meets NZMA requirements.

**Membership Options and the division of fees received**

The Athletics NZ membership options / levies will be reviewed annually by the Athletics NZ Board.

- **Athletics NZ Competitive Member \*** retained by Athletics NZ  
\* All masters that elect this option shall have all rights as a competitive NZMA member
- **Athletics NZ Social Member \*** retained by Athletics NZ  
\* If members wish to compete at NZMA events, they will be required to upgrade their membership status to either Athletics NZ Competitive or NZMA Competitive member
- **Athletics NZ Volunteer Member** \$nil
- **Athletics NZ organised events and / or Athletics NZ National Championship Fees** – retained by Athletics NZ

The NZMA membership options / levies will be reviewed annually by the NZMA Board.

- **NZMA Competitive Member** retained by NZMA
- **NZMA Social Member** retained by NZMA
- **NZMA Volunteer Member** \$nil
- **NZMA organised events and / or SI, NI, NZMA & OMA Championship Fees** – retained by NZMA
- **Vetline Subscription** (cost to be determined by NZMA) – retained by NZMA

All fees received through the STG ClubNet database will incur a transaction fee as stipulated by Sports Technology Group (STG) from time to time. Currently the transaction fee is 4% and this fee will be deducted from the membership or subscription fees as received. This 4% transaction fee is paid directly to STG. This does not preclude a person from opting to make an online payment and therefore not incur the STG transaction fee.

**Appendix A: Competitive Memberships Options**

All Competitive Members with Athletics NZ and NZMA will pay the appropriate fees / levies as determined by Athletics NZ & NZMA, plus local Centre / Club fees (if applicable).

**Athletics NZ Competitive Members** can compete in the following events:

- Athletics NZ club, Inter-club meetings and Centre Championships,
- Athletics NZ National Track & Field Championships,
- Athletics NZ Combined Events Championships,
- Athletics NZ 3000m or 10000m Championships,
- Athletics NZ Cross Country Championships,
- Athletics NZ Road Championships,
- Athletics NZ Road Relay Championships,
- Athletics NZ Mountain Championships,
- Athletics NZ Half Marathon or Marathon Championships,
- Athletics NZ Long Distance Race Walk Championships,

*plus these events organised by NZMA,*

- NZMA South Island or North Island Track & Field Championships,
- NZMA National Track & Field Championships,

*plus these events organised by OMA or WMA,*

- Oceania Masters Athletics (OMA) or World Masters Athletics (WMA) Track & Field Championships.

**NZMA Competitive Members** can compete in the following events:

- Local Masters track & field events,
  - North Island Masters Track & Field Championships,
  - South Island Masters Track & Field Championships,
  - NZMA Masters Track & Field Championships,
- plus*
- Oceania Masters Athletics (OMA) or World Masters Athletics (WMA) Track & Field Championships.

**NOTE:**

- NZMA Competitive Members are excluded from competing in all Athletics NZ organised Championship events.
- Within both membership categories (Athletics NZ and NZMA), Social Members are excluded from competing at Inter-club meetings and Championships events.