



NZ Masters Athletics

Minutes of the NZMA Board Meeting held on Sunday 26 August 2023 via Teams commencing at 7.30pm.

1. Present:

Andrew Stark (AS) President, Ian Carter (IC), Brayden Grant (BG), Hayden Robinson (HR), Carolyn Smith (CS) and Derek Shaw (DS) Minute Secretary.

2. Welcome:

AS welcomed everybody to the Teams meeting.

3. Minutes of Board meeting held on 30 April 2023

That the minutes of the Board meeting held on 30 April 2023 be accepted as a true and correct record. A Stark / D Shaw Carried

4. Matters arising:

- It was noted that the two applications to the 4th World Veteran Games Trust had not yet preceded. The cost of the President attending the SGM of Oceania Masters Athletics in Fiji on 17 May 2023 has been covered by NZMA.

5. President's Report:

AS summary of activities undertaken since last Board meeting:

- NZMA Track & Field Championships will take place in Christchurch 16-18 February 2024. Working on hosting the event in Auckland in 2025.
- NI Masters Track & Field Championships will take place in Palmerston North 1-3 December 2023, with assistance of from Mark Harris. The following year will hopefully be held in Whangarei.
- SI Masters Track & Field Championships will be in Nelson 19-21 January 2024. The following summer likely to be in Christchurch. **DS** to notify **BG** when entries are open, so that he can promote them on NZMA Facebook page and website.
- GameDay will be setup to handle NZMA and SI entries. NI entries handle by a different system used by Mark Harris.
- Currently setting up Gameday to handle all NZMA membership registrations, including any regional centre fees. It was agreed that we should encourage regional masters centres to use Gameday for registering non-club members. This ensure all members end up in our database. The regional fees can easily be passed on to regional centres, with NZMA to absorb the fees involved in Gameday.

- Based on last year's accounts, there were approximately 60 NZMA registered members. All other masters members joined an Athletics NZ club.
- All centres will be sent a link to Gameday to test re: membership registrations and a request for what their local fee (if any) is.
- There was a discussion about changing the financial year to be aligned with Athletics NZ (1 April to 31 March). However, if we introduce a 12 month rolling membership as done by Athletics NZ, there may be no need to change. This needs to be discussed at the AGM, along with other possible changes in our constitution, in light of the changes to the Incorporated Societies Act.
- **IC** suggested that in light of the decline in the membership of regional masters centres and activities that a survey of members be undertaken on whether voting at our AGM's should change from representatives of masters centres to all members registered with NZMA and ANZ affiliated clubs and via electronic means as a more inclusive and democratic approach. Others suggested surveying on whether those elected to the Board should be on a 2 or 3 year term with a rotation basis to assist with continuity so that whole board is not replaced in the same year. Suggestions could be subsequently put forward through the review of our constitution for consideration at the next AGM.

6. Secretary's Report:

- The minutes of Oceania Masters Athletics Council meeting held on 10 July 2023 were circulated to the Board by **AS**.
- **AS** had also dealt with a few general enquiries about masters and clubs.

7. Treasurer's Report:

AS indicated that:

- Still using Stewart Foster to authorise payments. **AS** to contact ANZ bank to understand the process to have **BG & HS** added as authorisers.
- Need to appoint a Treasurer from within the Board or co-op somebody ASAP. Anna Lynch is not available to be on the Board having had her third baby, but is still willing to help prepare the final set of accounts. Agreed to invite expressions of interest in somebody taking over the treasurer role in newsletter to members.
- ANZ Bank Direct Balances as at 27/8/23: Cheque = \$1688.78, TD0 = \$14462.21, TD1 = \$41002.11, TD2 = \$12454.15 (Includes interest)

Payments to:

- Noni Callander – NZMA Team Manager (\$200)
- Michael Wray – Ribbons for 10km Champs (\$82.80)
- A Stark – OMA SGM (\$1736.22)
- AWS Pub Ltd – AGM printing / certificates / uniform & medal postage / Vetline \$571.57

Income:

- CMA Registration Fees (\$600)
- WMA Entry Registration fees (\$900.14)
- NZMA Uniform (\$59)
- Small amount of interest
- Circulated provisional Profit & Loss Statement & Balance Sheet for year ended 31 August 2023 which indicates a surplus of \$4,193.41.

8. Update on review of MoU between Athletics NZ and NZMA:

The latest revised version from Athletics NZ had been circulated to Board members, who were happy with the wording. This will be posted on the website once signed by both parties.

That the August 2023 version of the revised Memorandum of Understanding (MoU) between Athletics NZ and NZ Masters Athletics be adopted and the President, Andrew Stark, be authorised to sign it. B Grant / I Carter Carried

9. Constitutional Matters / Strategic Plan / Handbook:

- NZMA can reregister as an Incorporated Society from 5 October 2023 and we have until 2026 to complete all the necessary changes to our constitution and financial reporting practices. Sport NZ has provided advice as to what the changes to the Act mean for sporting organisations. **DS** repeated his offer to prepare a paper on the major requirement changes and suggestions on possible amendments to the NZMA Constitution for consideration at the next NZMA AGM.
- The question was raised whether it is time to update the Handbook? Agreed to discuss this at a subsequent meeting when the extent of the review of the constitution is clearer.

10. Website / Vetline:

- Various updates have been added to the website and Facebook. Several bugs have been sorted.
- **DS** and **AS** have completed a combined edition of Vetline covering April and July editions with new formatting undertaken by **AS**, which has been posted on the website. A link to it will be included in the next newsletter to masters.
- After discussion it was agreed to trial 2 editions of Vetline per year – one in December and another at end of summer season in April. **DS** to notify contributors of the change and indicate deadline for December 2023 issue and invite contributions from now on.

11. Records:

- **BG** updating records on a monthly basis.
- All Combined Event points have been re-calculated using 2023 factors.

12. Fourth World Veteran Games Trust:

- **AS** has continued gathering information on the status of the Trust (formed in 1981 and will expire in 2061), as part of succession planning so the 'workings' of the Trust are more widely known. The NZMA President and Treasurer and the Canterbury Masters President are the three ex officio trustees (all positions currently held by **AS** which is not ideal). Currently the only other trustees are Stewart Foster and Rob McGregor (currently Secretary / Treasurer). This makes the trust very vulnerable should something happen to any one of the trustees. **AS** has been given mixed messages as to whether the Trust complies with the current law and is seeking guidance from a lawyer and may also contact IRD for clarification.
- The trust has an account with the Heartland bank and 4 term deposits totalling \$30,815.85 plus a portfolio of shares, but current value is not known.
- Processing of applications or payment of grants from the Trust are currently on hold. An application has been received from Southland towards the purchase of some new low hurdles, which is on hold.
- If required **AS** will call a SGM of the Trust to finalised what needs to be done going forward. NZMA will also call for nominations to fill vacant positions on the Trust, once we are confident everything is in order.

13. Athlete of the Year Awards:

- **IC** has agreed to take the lead in co-ordinating the Athlete of the Year Awards. He raised the issue as to whether the next awards should cover one or two years due to covid disruptions. It was agreed to cover the last two calendar years as it was unlikely that anybody would be significantly disadvantaged.
- He suggested merging the hurdles category in with the sprints category as there had been so few active hurdlers in recent years and also suggested moving the steeplechase from the hurdle category back into the middle distance category.

That in the categories for Athlete of the Year Awards hurdles be moved into the sprints category and steeplechase be moved into the middle distance category. I Carter / D Shaw Carried

- **AS** to add a note in the newsletter to members urging those with notable performances in the last two years, outside of NZMA T&F championships, to ensure that the details are supplied for consideration.

14. General Business:

- Capacity issue with NZMA Dropbox at present. **AS** to look at what can be deleted in order to stay within 2 GB limit. May need to increase the capacity or look at other options for digital storage.

Date of next meeting to be confirmed.

Meeting closed at 9.35pm